

Posting:	Social Emotional Assistant
Start Date:	2023-2024 School Year
Responsible To:	Principal
Contract Days:	190 days
Salary:	Classified Schedule-Grade I

Performance Standards:

- Contribute to the Academic Engagement of children enrolled in the program;
- Address the social and emotional needs of children in the program;
- Work as a team member with school faculty to address, and respond, to presented barriers, needs, and/or challenges, and concerns that impact a child's progress on the school campus;
- Work to support and sustain a positive school environment.

Major Responsibilities:

- Under the direction of the Social Emotional Counselor, will provide individual, group, family therapy, and counseling to students for the purpose of intervention and implementation of quality mental health care;
- Maintain confidentiality of records relating to students' treatment;
- Collect data and prepare a variety of reports for the purpose of documenting case history, assessments, and treatment;
- Participate/advise as a team approach to provide mental health services to qualifying students to ensure that services are available;
- Travel from site to site and/or perform necessary home visits to provide direct treatment, consultation, and collaboration for students;
- Ability to provide crisis counseling during critical incidents or other situations;
- Communicate with staff, students, and parents regarding the counseling and guidance program and its role in the educational program.

Minimum Qualifications/Requirements:

- Must have a degree from an accredited university or college with a major in the field of school counseling.
- Master's degree preferred.

Minimum Experience Required:

- Three to five years of clinical work-related experience is preferred.

This job description is intended to serve as a summary of the primary responsibilities and qualifications for this position. It is not intended as inclusive of all duties an individual may be asked to perform while in this position or of all qualifications that may be required now or in the future.

Application Deadline:

Open until filled

**Please note the application deadline date is for the convenience of the District.
We reserve the right to extend the deadline.*

Application Procedure:

All interested persons should submit an application, resume and complete credential packet
online at www.applitrack.com/florence/onlineapp

Angelia Scott, Director of Human Resources

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Florence School District Three is an Equal Opportunity Employer